

**MINUTES
FAIRVIEW CITY COUNCIL WORK SESSION
FAIRVIEW CITY HALL
1300 NE VILLAGE STREET
FAIRVIEW, OREGON 97024**

AUGUST 22, 2001 -- 7:00pm

**I. CALL TO ORDER/
ROLL CALL**

Mayor Vonderharr called the meeting to order at 7:00pm.

PRESENT: Mayor Roger Vonderharr
Councilor Ken Quinby
Councilor Sherry Lillard
Councilor Steve Owen
Councilor Len Edwards
Councilor James Raze
Councilor Barbara Jones

STAFF PRESENT: Marilyn Holstrom, City Administrator
John Andersen, Community Development
Director
Caren Huson, City Recorder

**II. DISCUSSION -
Comprehensive Planning**

John Andersen, Community Development Director, stated that the purpose of the Work Session was to discuss the issue of Comprehensive Planning. Director Andersen commented that the City has been in Periodic Review since 1989, and that he would like to begin working this fiscal year on the next 20-year Comprehensive Plan.

Director Andersen reported that he would like to proceed with the project in the following fashion:

1. Determine the City's new "vision".
2. Prepare a plan to complete that vision.
3. Compile City Codes, the Capital Improvement Plan, and the Master Plans into one consistent, complete plan.
4. Develop a new organizational structure to implement the plan(s).

Director Andersen asked the Council how they would like staff to handle the new vision, such as:

- Should surveys and open houses be held for citizens for their input prior to any document being created; or
- Should an in-house vision be prepared

and then presented to the public; or Should staff combine the plans and prepare a Draft Comprehensive Plan and present to the public at that point for their input; staff would then refine the Draft Plan based upon citizen comment and present the Final Plan at public hearings before the Planning Commission and City Council. Councilors Raze and Quinby were in favor of a Final Plan being presented at a public hearing. Councilor Lillard agreed, adding that all of the various, individual City plans have already been compiled by citizen committees. Mayor Vonderharr concurred, stating that the City needs to present a framework to the citizens. Council consensus was that staff prepare a Draft Comprehensive Plan and then request citizen input.

Discussion ensued regarding the four distinct areas of Fairview, which could be presented as four chapters in the Comprehensive Plan.

Director Andersen suggested that Neighborhood Associations not be addressed in the Comprehensive Plan and that they be allowed to form naturally.

**III. CITY
ADMINISTRATOR
APPLICATION
PROCESS**

Marilyn Holstrom, City Administrator, stated that the resumes were in for the City Administrator position and were available for Council to review. Councilor Raze suggested that each Councilor review the resumes individually, and then the Council will meet as a whole to determine the four top candidates.

IV. ADJOURNMENT

Councilor Quinby moved and Councilor Raze seconded the motion to adjourn. Mayor Vonderharr adjourned the meeting at 8:25pm.

AYES: 7
NOES: 0
ABSTAINED: 0

Mayor Roger Vonderharr

Dated:

Caren C. Huson Quiniones
City Recorder